



Job title	<i>Box Making Supervisor</i>
Reports to	<i>Logistics Manager</i>

Job purpose

Under the direction of the Plant Manager the Box Making Supervisor supervises box making teams and manage the cardboard usage.

Duties and responsibilities

- Ensure boxes are made available to the Box Filling Department as needed
- Monitoring quality driven processes and attitude with all staff
- Take part in Health and Safety training
- Assist in tracking cardboard stock with Manager and Forklift driver
- Maintain accurate records of staff hours and issue to payroll at the end of shift

Qualifications

- High school diploma or equivalent education
- Writing must be neat and legible
- Minimum of 1-2 years experience in a supervisory role (in a similar environment would be desirable)
- Good eye for detail and quality maintenance
- Must be in good general health and able to stand for extended periods of time
- Must be a flexible team player who works well in a busy and demanding environment

Working conditions

Our working environment is extremely demanding over a short time period. Applicants should be aware that:

- Working environment is quite cool, wearing layers is advisable
- This is a farming environment and days off may be limited during our picking season
- Work hours are not calendar based, but are dependent on crop maturity and weather
- Work hours are generally at least 60+ hours per week
- Overtime provisions do not apply for this position
- Applicants must be available from June until early to mid- September

Direct reports

Box making workers